

**Deep East Texas Local
Workforce Development Board, Inc.
Board Meeting Notice**

Date: February 8, 2011
Time: 2:30 P.M.
Place: 539 South Chestnut, Suite 300
Lufkin, Texas 75901

AGENDA

(Conflict of Interest Reminder)

No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interests of the Board.

Items may not be considered in the order they appear.

- I. Call to Order.....Garvey Jackson
 - Verify Quorum.
 - Conflict of Interest Reminder
 - Welcome Guests and New Members
- II. Discussion/Action: Approval of Minutes of January 11, 2011 (Pages 1-5).....Garvey Jackson
- III. Public Comments.....Garvey Jackson
- IV. Information Items.....Garvey Jackson
- V. Board Member Comments on Activity in their respective areas.....Garvey Jackson
- VI. Report on Greater East Texas Health Care Simulation Initiative.....Joene Grissom/Susan Shaw
Grissom and Associates
- VII. Report from NCI Child Care Contractor.....NCI Contractor Staff
- VIII. Committee Reports
 - Business Services Committee.....Tyane Dietz
 - 1. Committee Activity/Briefing Items
 - 2. Area Business Layoffs and Openings
 - 3. Discussion/Possible Action
 - Operations Committee.....David Hailey
 - 1. Committee Activity/Briefing Items
 - 2. Discussion/Possible Action

- Finance Committee.....Jerry Whitaker
 1. Committee Activity/Briefing Items
 2. Discussion/Acceptance
 - Balance Sheet December 31, 2010 (Page 11)
 - Statement of Revenue and Expenditures December 31, 2010 (Pages 12-13)
 3. Discussion/Possible Action
 - Executive Committee.....Garvey Jackson
 1. Committee Activity/Briefing Items
 2. Discussion/Possible Action
 - a. Action Item 11-05: Renewal of Health Care & Dental Insurances for Staff (Pgs 7-9)
 - b. Any Time-Sensitive item(s) brought for action by the Executive Committee due to another committee's inability to meet and take action
- IX. Executive Director's Report.....Charlene Meadows
1. Contracts/Agreements
 2. Performance
 3. Contacts and Coordination Efforts
 4. Shelby County Workforce Center Relocation
 5. Rules and Legislation Update
 6. Other Activity and Administrative Matters not Requiring Action by the Board
- X. Adjourn.....Garvey Jackson

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at 936-639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas 1-800-735-2989.