

**Deep East Texas Local Workforce Development Board  
Finance Committee  
Meeting Notice**

Date: January 11, 2011  
Time: 1:30 P.M.  
Place: 539 South Chestnut, Suite 300  
Lufkin, Texas 75901

**AGENDA**

**(Conflict of Interest Reminder)**

No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individual if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interests of the Board.

**Items may not be considered in the order they appear.**

- I. Call to Order.....Jerry Whitaker
  - Verify Quorum
  - Conflict of Interest Reminder
- II. Discussion/Action: Approval of Executive/Finance Minutes of November 9,2010 (attached).....Jerry Whitaker
- III. Information Items.....Jerry Whitaker
- IV. Public Comments.....Jerry Whitaker
- V. Discussion/Acceptance:
  - 1. Financial Report and Funds Utilization for the periods ending November 30, 2010 (To be Provided).....Charlene Meadows/Linda Mott
- VI. Adjourn.....Jerry Whitaker

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at (936) 639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas at 1-800-735-2989.