

Deep East Texas Local Workforce Development Board, Inc. Operations Committee Meeting Notice

Date: January 11, 2011
Time: 1:00 P.M.
Place: 539 South Chestnut, Suite 300
Lufkin, Texas 75901

AGENDA

(Conflict of Interest Reminder)

No staff or Workforce Board member may take any part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interest of the Board.

Items may not be considered in the order that they appear.

- I. Call to Order.....David Hailey
 - Verify Quorum
 - Conflict of Interest
- II. Action Item: Approval of Minutes of November 9, 2010 (attached).....David Hailey
- III. Public Comments.....David Hailey
- IV. Information Items.....David Hailey
- V. Discussion/Possible Action:
 1. Action Item 11-01: Shelby County Workforce Center Location Procurement (Pages 17-18)..... Charlene Meadows
 2. Action Item 11-04: Recoupment of Fees from Parents when Care is Terminated with Unrecorded/Swipes in the Child Care Automated Attendance System (Page 19)..... Lynne Bauereiss
 3. Action Item 11-03: Revised E-Policy (Page 21).....Martha Keely
- VI. Briefing/Discussion
- VII. Reports
 1. Contractor Reports of Activities and Progress to date Toward Fulfilling Contract
 - Neighborhood Centers, Inc. (Child Care Services).....Renee Waggener
 - 1863 Solutions, LLC (Workforce Center Operator).....Maria Kassabaum
 2. Work-in-Texas Labor Market Information Report (Page 33).....Charlene Meadows
 3. Staff Contract Management Reports
 - Child Care Oversight Summary (To be provided).....Lynne Bauereiss
 - Workforce Center Operator Oversight Summary (to be provided)..Charlene Meadows
- VIII. Adjourn.....David Hailey

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at (936) 639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas at 1-800-735-2989.