

**Deep East Texas Local
Workforce Development Board, Inc.
Board Meeting Notice**

Date: July 12, 2011
Time: 2:30 P.M.
Place: 539 South Chestnut, Suite 300
Lufkin, Texas 75901

AGENDA

(Conflict of Interest Reminder)

No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interests of the Board.

Items may not be considered in the order they appear.

- I. Call to Order.....Tyane Dietz
 - Verify Quorum.
 - Conflict of Interest Reminder
 - Welcome Guests and New Members
- II. Discussion/Action: Approval of Minutes of May 10, 2011 (Pages 1-5)..... Tyane Dietz
- III. Public Comments.....Tyane Dietz
- IV. Information Items.....Tyane Dietz
- V. Membership Update.....Tyane Dietz
- VI. Action Item 11-17: Ratification of May 2011 Action Items (Page 7).....Tyane Dietz
- VII. Board Member Comments on Activity in their respective areas.....Tyane Dietz
- VIII. Executive Director's Report.....Charlene Meadows
 - 1. Contracts/Agreements
 - 2. Performance
 - 3. Contacts and Coordination Efforts
 - 4. Rules and Legislation Update
 - 5. Funding
 - 6. Other Activity and Administrative Matters not requiring Action by the Board
- IX. Committee Reports
 - Business Services Committee.....Tyane Dietz
 - 1. Committee Activity
 - 2. Area Business Layoffs and Openings

3. Discussion/Possible Action
- Operations Committee.....David Hailey
 1. Committee Activity
 2. Discussion/Possible Action
 - a. Action Item 11-24: Child Care Policy (Pages 9-47)
 - b. Action Item 11-20: Workforce Center Facilities in Shelby County (Page 49)
 - c. Action Item 11-16: Training Provider Minimum Performance PY/11 (Pages 51-54)
 - d. Action Item 11-18: Trade Policy Amendment (Page 55)
 - e. Action Item 11-19: 1863 Solutions Contract Renewal Authorization to Negotiate (Page 57)
 - f. Action Item 11-23: NCI Contract Renewal Authorization to Negotiate (Page 59)
 - Finance Committee.....Jerry Whitaker
 1. Committee Activity
 2. Discussion/Acceptance
 - Balance Sheet May 31, 2011 (Page 93)
 - Statement of Revenue and Expenditures May 31, 2011 (Pages 94-96)
 - Executive Committee.....Tyane Dietz
 1. Committee Activity
 2. Discussion/Possible Action
 - a. Action Item 11-13: Mid-Year Budget Amendment (Pages 61-66)
 - b. Briefing Item 11-22: 2011 Monitoring Report from TWC (Page 67)
 - c. Briefing Item 11-21: Acceptance of 2010 A-133 Single Audit Report (Pages 69-91)
 - d. Any Time-Sensitive items(s) brought for action by the Executive Committee due to another Committee's inability to meet and take action.....Tyane Dietz
- X. Adjourn.....Tyane Dietz

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at 936-639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas 1-800-735-2989.