

**Deep East Texas Local Workforce Development Board, Inc.**  
**Executive & Finance Committee**  
**Meeting Notice**

Date: July 12, 2011  
Time: 1:30 P.M.  
Place: 539 South Chestnut, Suite 300  
Lufkin, Texas 75901

**A G E N D A**

(Conflict of Interest Reminder)

No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interests of the Board.

**Items may not be considered in the order they appear.**

- I. Call to Order.....Tyane Dietz
  - Verify Quorum
  - Conflict of Interest Reminder
  
- II. Discussion/Action
  - 1. Approval of Executive/Finance Committee Minutes of May 10, 2011 (attached).....Tyane Dietz
  
- III. Public Comments.....Tyane Dietz
  
- IV. Information Items.....Tyane Dietz
  
- V. Discussion/Acceptance:
  - 1. Financial Report and Funds Utilization for the period ending May 31, 2011 (Pages 93-96).....Linda Mott
  
- VI. Discussion/Possible Action
  - 1. Action Item 11-13: Mid-Year Budget Amendment (Pages 61-66).....Charlene Meadows
  - 2. Briefing Item 11-22: 2011 Monitoring Report from TWC (Page 67).....Charlene Meadows
  - 3. Briefing Item 11-21: Acceptance of 2010 A-133 Single Audit Report (Pages 69-91).....Ben Gomez, CPA
  - 4. Any time-sensitive item(s) brought for action by the Executive Committee due to another Committee's inability to meet and take action.....Tyane Dietz
  
- VII. Adjourn.....Tyane Dietz

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at (936) 639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas at 1-800-735-2989.