

**Deep East Texas Local Workforce Development Board, Inc.**  
**Executive Committee**  
**Meeting Notice**

Date: November 8, 2011  
Time: 12:30 P.M.  
Place: 539 South Chestnut, Suite 300  
Lufkin, Texas 75901

**AGENDA**

(Conflict of Interest Reminder)

No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interests of the Board.

**Items may not be considered in the order they appear.**

- I. Call to Order.....Garvey Jackson
    - Verify Quorum
    - Conflict of Interest Reminder
  - II. Discussion/Action
    - 1. Approval of Executive/Finance Minutes of October 11, 2011 (attached).....Garvey Jackson
  - III. Public Comments.....Garvey Jackson
  - IV. Information Items.....Garvey Jackson
  - V. Discussion/Possible Action
    - 1. Action Item 11-33: Update to Information Technology Policy to include Social Media and other Changes (To be provided).....Charlene Meadows
    - 2. Any time-sensitive item(s) brought for action by the Executive Committee due to another Committee's inability to meet and take action.....Garvey Jackson
  - VI. Briefing Items.....Charlene Meadows
    - a. Results of Monitoring of Child Care Contractor- NCI
    - b. Resolution of Board's 2010 Audit with Texas Workforce Commission
- Possible Closed Session Pursuant to Government Code 551.074 (a) (1)***
- Evaluation of the Executive Director's Performance
- Open Session***
- Action, if any, as a result of Closed Session
- VII. Adjourn.....Garvey Jackson

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at (936) 639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas at 1-800-735-2989.