

**Deep East Texas Local Workforce Development Board, Inc.  
Operations Committee Meeting Notice**

Date: September 13, 2011  
Time: **12:30 P.M.**  
Place: 539 South Chestnut, Suite 300  
Lufkin, Texas 75901

**AGENDA**

(Conflict of Interest Reminder)

No staff or Workforce Board member may take any part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interest of the Board.

**Items may not be considered in the order that they appear.**

- I. Call to Order.....David Hailey
  - Verify Quorum
  - Conflict of Interest
- II. Action Item: Approval of Minutes of July 12, 2011 (attached).....David Hailey
- III. Public Comments.....David Hailey
- IV. Information Items.....David Hailey
- V. Discussion/Possible Action:
  - 1. Action Item 11-30: Amendment to Parent Share of Child Care Cost (To be Provided).....Lynne Bauereiss
  - 2. Action Item 11-25: Training Provider Applications (Pages 11-12).....Sarah Milligan
  - 3. Action Item 11-27: 1863 Solutions Contract Renewal for Management of Workforce Center Operations (Page 13).....Charlene Meadows
  - 4. Action Item 11-28: NCI Contract Renewal for Management of Child Care Services Operations (Page 15).....Charlene Meadows
- VI. Reports
  - 1. Contractor Reports of Activities and Progress to date Toward Fulfilling Contract
    - Neighborhood Centers, Inc. (Child Care Services).....Renee Waggener
    - 1863 Solutions, LLC (Workforce Center Operator).....Maria Kassabaum
  - 2. Work-in-Texas Labor Market Information Report (Page 65).....Charlene Meadows
  - 3. Staff Contract Management Reports
    - Child Care Oversight Summary (Pages 51-53).....Lynne Bauereiss
    - Workforce Center Operator Oversight Summary (Pages 55-57)....Charlene Meadows
- VII. Adjourn.....David Hailey

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at (936) 639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas at 1-800-735-2989.