

**Deep East Texas Local
Workforce Development Board, Inc.
Board Meeting Notice**

Date: October 11, 2011
Time: 2:30 P.M.
Place: 539 South Chestnut, Suite 300
Lufkin, Texas 75901

AGENDA

(Conflict of Interest Reminder)

No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interests of the Board.

Items may not be considered in the order they appear.

- I. Call to Order.....Garvey Jackson
 - Verify Quorum.
 - Conflict of Interest Reminder
 - Welcome Guests and New Members
- II. Discussion/Action: Approval of Minutes of September 13, 2011 (Pages 1-6).....Garvey Jackson
- III. Public Comments.....Garvey Jackson
- IV. Information Items.....Garvey Jackson
- V. Board Member Comments on Activity in their respective areas.....Garvey Jackson
- VI. Executive Director's Report.....Charlene Meadows
 - 1. Contracts/Agreements
 - 2. Performance
 - 3. Contacts and Coordination Efforts
 - 4. Rules and Legislation Update
 - 5. Funding
 - 6. Other Activity and Administrative Matters not requiring Action by the Board
- VII. Committee Reports
 - Business Services Committee.....Tyane Dietz
 - 1. Committee Activity
 - 2. Area Business Layoffs and Openings
 - 3. Discussion/Possible Action

- Operations Committee.....David Hailey
 1. Committee Activity
 2. Discussion/Possible Action
- Finance Committee.....Jerry Whitaker
 1. Committee Activity
 2. Discussion/Acceptance
 - Balance Sheet August 31, 2011 (Page 7)
 - Statement of Revenue and Expenditures August 31, 2011 (Pages 9-11)
- Executive Committee.....Garvey Jackson
 1. Committee Activity
 2. Discussion/Possible Action
 - a. Action Item 11-31:Authorization to Explore Relocation of Nacogdoches Workforce Center (To be Provided)
 - b. Action Item 11-32: Fiscal Year 2012 Budget (To be Provided)
 - c. Any Time-Sensitive items(s) brought for action by the Executive Committee due to another Committee’s inability to meet and take action

Possible Closed Session Pursuant to Government Code Section 551.074

- Discussion with Executive Director regarding Board Staffing for FY 2012

Open Session

- Action, if any, as a result of Closed Session

VIII. Adjourn.....Garvey Jackson