

**Deep East Texas Local Workforce Development Board, Inc.**  
**Executive Committee**  
**Meeting Notice**

Date: January 10, 2012  
Time: 1:30 P.M.  
Place: 539 South Chestnut, Suite 300  
Lufkin, Texas 75901

**AGENDA**

(Conflict of Interest Reminder)

No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interests of the Board.

**Items may not be considered in the order they appear.**

- I. Call to Order.....Garvey Jackson
  - Verify Quorum
  - Conflict of Interest Reminder
- II. Discussion/Action
  - 1. Approval of Executive Minutes of December 13, 2011 (attached).....Garvey Jackson
- III. Public Comments.....Garvey Jackson
- IV. Information Items.....Garvey Jackson
- V. Discussion/Possible Action
  - 1. Action Item 12-04: Renewal of Health & Dental Insurance (To be provided).....Charlene Meadows
  - 2. Consideration of Expansion of Child Care Services Administration Office Space in Jasper.....Charlene Meadows
  - 3. Update on Status of:
    - a. 2011 Audit Resolution with Texas Workforce Commission.....Charlene Meadows
    - b. 2012 Audit by Alexander, Lankford & Heirs.....Charlene Meadows
  - 4. Discussion with Staff on 2011-2012 Contracts with Neighborhood Centers Inc., and 1863 Solutions, Inc. (Contracts to be provided by email)
  - 5. Any time-sensitive item(s) brought for action by the Executive Committee due to another Committee's inability to meet and take action.....Garvey Jackson
- VI. Adjourn.....Garvey Jackson

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at (936) 639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas at 1-800-735-2989.