

**Deep East Texas Local Workforce Development Board, Inc.  
Operations Committee Meeting Notice**

Date: January 10, 2012  
Time: 12:30 P.M.  
Place: 539 South Chestnut, Suite 300  
Lufkin, Texas 75901

**AGENDA**

(Conflict of Interest Reminder)

No staff or Workforce Board member may take any part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board's family is the same, or has direct or indirect interest in a proposal, including through family or business ties. This conflict of interest policy shall apply to all other transactions wherein a staff or Workforce Board member has a private or business interest that may conflict with the best interest of the Board.

**Items may not be considered in the order that they appear.**

- I. Call to Order.....David Hailey
  - Verify Quorum
  - Conflict of Interest
- II. Action Item: Approval of Minutes of September 13, 2011 (attached).....David Hailey
- III. Public Comments.....David Hailey
- IV. Information Items.....David Hailey
- V. Discussion/Possible Action:
  - 1. Action Item 12-01: Child Care Transfer Policy (Page 5).....Lynne Bauereiss
  - 2. Action item 12-02: Priority of Service Policy (To be provided).....Marilyn Hartsook
  - 3. Action Item 12-03: Training Provider Applications (Pages 7-8).....Sarah Milligan
- VI. Reports
  - 1. Contractor Reports of Activities and Progress to date Toward Fulfilling Contract
    - Neighborhood Centers, Inc. (Child Care Services).....Renee Waggener
    - 1863 Solutions, LLC (Workforce Center Operator).....Maria Kassabaum
  - 2. Work-in-Texas Labor Market Information Report (Page 21).....Marilyn Hartsook
  - 3. Staff Contract Management Reports
    - Child Care Oversight Summary (To be provided).....Lynne Bauereiss
    - Workforce Center Operator Oversight Summary (To be provided).....Marilyn Hartsook
- VII. Adjourn.....David Hailey

Auxiliary services and aids are available to persons with disabilities by contacting the Workforce Board office at (936) 639-8898 or 539 S. Chestnut, Suite 300, Lufkin, Texas prior to the meeting. Hearing impaired may use Relay Texas at 1-800-735-2989.