

Deep East Texas Local Workforce Development Board

Board Meeting

December 13, 2011

2:30 P.M.

539 S. Chestnut Suite 300

Lufkin Texas

MINUTES

Members Present

Garvey Jackson, Chair

Jim Wark

Sally McKinney

Steve Allison

Joe Adams

Monique Nunn

Jerry Whitaker

Mary F Bradford

Roby Somerford

Henry Edenfield

John Slocomb

Ellen Mills

Howard Watts

Charles Rushing

David Hailey

Sue Wood

Guests

Maria Kassabaum, 1863 Solutions

Jon Bunn, WFS

Steve Knight, Lufkin Daily News

Renee Waggener, NCI

Renee Barry, CPA

Ed Taylor, Ed Taylor & Associates

Rene Solis, NCI

Neil Hanson, NCI

Sharon Watts, San Augustine Community Club

Staff Present

Rita Fancher, Recording Secretary

Marilyn Hartsook

Charlene Meadows

Linda Mott

Martha Keely

Members Absent

Wayne Haglund

Karla Moffett

Jerry Huffman

Kathleen Hawkins

James Mize

Kelli Marshall

Betty Russo

Joe Shannon

Tyane Dietz

Lonnie Grissom

Call to Order, Verify Quorum, and Conflict of Interest; Welcome Guests and New Members

Garvey Jackson, Chair, called the meeting to order at 2:50 p.m. A quorum was verified.

Discussion/Action:

Approval of Minutes of November 8, 2011

Jim Wark made a motion to approve the minutes of November 8, 2011. Hank Edenfield seconded. Motion carried.

Public Comments

None.

Information Items

None

Board Member Comments on Activity in their respective areas

- Temple Foundation gave Polk County \$750,000 for the training center fund.

Chairman's Appointment of Nomination Committee for Officers for 2012-2014

Garvey Jackson will be appointing Board members to serve on the Nominating Committee for new officers for 2012-2014.

Presentation to Retiring Members

Mary Frances Bradford of Nacogdoches County and Charles Rushing of Shelby County were presented with Certificates of Appreciation for time served on the Board.

Executive Director's Report

Charlene Meadows reported:

- Of 11 performance measures, the Board is meeting or exceeding our targets for 10 (using the rolling data, which is what TWC uses) and not meeting Total Job Postings Filled.
- The Board received additional dollars for WIA adult and dislocated worker (\$65,093 and \$84,560 respectively). This is the distribution of the balance of the 15% the state kept and the 5% DOL is allowing this year. This reduction of course causes TWC some difficulty. One thing they are doing is applying to DOL for a waiver to not give local board's incentive awards for WIA performance.
- Events she has attended since the last board meeting include:
 - Angelina County Economic Development Partnership monthly meeting
 - Gear Up Board meeting
 - P-16 Council meeting
 - Economic Development Summit sponsored by Texas Forest Country Partnership and others.
 - Jasper workforce center open house
 - State workforce conference

- Nacogdoches Chamber of Commerce and Society of Human Resource Managers joint luncheon last Friday. Marilyn presented the program on the Nacogdoches-Lufkin labor market outlook for 2012.
- Jon Bunn represented the workforce center operation and the Board as speaker at Angelina Chamber Power Networking Breakfast in November
- She wrote Letters of Support for:
 - Nacogdoches County Certified Retirement Center renewal application.
 - City of San Augustine applying for Hurricane Ike funds to address the economic losses of individuals and the community.
 - Heart Rehab and Readjustment Center's application for funding for a jobs program for offenders of the law and other at-risk populations in San Augustine.
- Several pieces of legislation for jobs and job training have been introduced in the US House and Senate. There are at least three that reauthorize WIA with revisions. Others address job training and business regulations more generally. We have placed a few copies of fact sheets for two of the WIA related pieces and one for the new jobs program approach. There seems to be some increased activity in the legislature so perhaps we will have some action before long.
- Thank you to Angie and Rita for today's food and decorations.
- There are two vacancies, effective 12/31 on the Board Membership. Letters have been written to the county judges for replacement. Both vacancies are private sector. One is in Nacogdoches County and the other in Shelby County.

Committee Reports

- Business Services Committee

The committee did not meet today.

- Operations Committee

The committee did not meet today.

- Finance Committee

The Finance Committee did not meet today.

Discussion/Acceptance

Renee Barry presented the financial reports for the period ending October 31, 2011. No issues were found.

- Executive Committee

The committee met today.

Discussion/Possible Action

Garvey Jackson announced the Executive Committee met today. He stated that Ed Taylor, NCI, and the Board staff have been working diligently to resolve the findings and issues from the Financial Monitoring Report. He stated that the Executive Committee made a motion to withdraw the Request for Proposals #11-298 for Procurement of Child Care. Jim Wark seconded the motion. Motion carried. In addition, the Executive Committee made a motion to continue the contract with NCI for 2011-2012 with retainage of 18% profit and issues being resolved by the February Board Meeting. Jim Wark seconded the motion. Motion carried.

Any Time-Sensitive item(s) brought for action by the Executive Committee due to another committee's inability to meet and take action

None

With no further business, the meeting adjourned at 3:20 p.m.

Transcribed by:

Rita Fancher, Recording Secretary

Date: December 22, 2011

Approved by:

Garvey Jackson, Chair

Date: _____