

Deep East Texas Local Workforce Development Board, Inc.
Finance Committee Meeting
January 11, 2011
1:30 P.M.
539 S Chestnut Ste 300
Lufkin Texas

MINUTES

Members Present:

Jerry Whitaker, Finance Chair
Ellen Mills, Vice Chair
James Mize

Board Staff:

Charlene Meadows, Executive Director
Linda Mott
Renee' Barry, Fiscal Technical Assistance

Members Absent:

Call to order, Verify Quorum, and Conflict of Interest

Jerry Whitaker, Chair, called the meeting to order at 1:34 p.m. A quorum of the Finance Committee was declared. Members were reminded of the Conflict of Interest policy.

Discussion/Action:

Approval of Minutes

A motion to approve the Finance Committees portion of the meeting minutes of November 9, 2010 was made by Ellen Mills, Vice Chair, and James Mize seconded the motion. Motion carried.

Information Items:

No information items were discussed.

Discussion/Acceptance

Finance Reports and Funds Utilization for the period ending November 30, 2010

Renee' Barry, Fiscal Technical Assistance, presented the monthly financial reports for the period ending November 30, 2010. Discussion followed on the new style of reporting.

With no further business, the meeting was adjourned at 2:05 PM.

Transcribed by:

Linda Mott, Recording Secretary

Date: January 11, 2011

Jerry Whitaker, Chair

Date: _____