

Deep East Texas Local Workforce Development Board

Board Meeting

October 11, 2011

2:30 P.M.

539 S. Chestnut Suite 300

Lufkin Texas

MINUTES

Members Present

Garvey Jackson, Chair

Wayne Haglund

Patty Fairley

Jim Wark

Steve Allison

Kathleen Hawkins

Joe Adams Sr.

Monique Nunn

Jerry Whitaker

Jimmy Mize

Roby Somerford

Kelli Marshall

John Slocomb

Howard Watts

Betty Russo

Joe Shannon

Tyane Dietz

Sue Wood

Guests

Maria Kassabaum, 1863 Solutions

Jon Bunn, WFS

Renee Barry, Fiscal Consultant, TWC

Steve Knight, Lufkin Daily News

Roger Purdy, DARS

Laura Bush, Angelina College Adult Education

Peg Muckelroy, NEDCO

Staff Present

Rita Fancher, Recording Secretary

Marilyn Hartsook

Charlene Meadows

Linda Mott

Lynne Bauereiss

Members Absent

Karla Moffett

Sally McKinney

Jerry Huffman

Mary Bradford

Henry Edenfield

Ellen Mills

Charles Rushing

David Hailey

Lonnie Grissom Jr.

Call to Order, Verify Quorum, and Conflict of Interest; Welcome Guests and New Members

Garvey Jackson, Chair, called the meeting to order at 2:50 p.m. A quorum was verified.

Discussion/Action:

Approval of Minutes of September 13, 2011

Jim Wark made a motion to approve the minutes of September 13, 2011. Monique Nunn seconded. Motion carried.

Public Comments

None.

Information Items

None

Board Member Comments on Activity in their respective areas

- Angelina College has begun teaching Nurse Aide Courses at the Nacogdoches Training Center. Panola College will soon begin teaching Oil and Gas Training.
- The Polk County College project is progressing and hopes to have classes begin Summer session of 2013.

Executive Director's Report

Charlene Meadows reported:

- There are 15 performance measures. The Board is not meeting the "Choices Single Parent Participation Rate". The Board received a letter from TWC stating the Board has been released from the Corrective Action Plan because there will be new performance measures set in place.
- Contacts made during the month of September were NEDCO, an annual visit from Bill King with NEDCO, the Angelina County Economic Development Partnership meeting, and the Department of Family Protective Services.
- Angie Acosta, the Disability Navigator, continues to do a great deal of coordinating meetings with the various non-profit and service agencies to set up training for working with people who have disabilities.
- The Continuing Resolution is in effect until November 18.
- The Texas Back to Work Program is going to continue to be funded.

Committee Reports

- Business Services Committee

The committee did not meet today.

- Operations Committee

The committee did not meet today.

- Executive/Finance Joint Committee

The Finance Committee met today with the Executive Committee.

Discussion/Acceptance

Jerry Whitaker presented the financial reports for the period ending August 31, 2011. No issues were found.

Discussion/Possible Action

Action Item 11-31: Authorization to Explore Relocation of Nacogdoches Workforce Center

The Executive committee agreed to make no commitment at this time and no action was taken.

Action Item 11-32: Fiscal Year 2012 Budget

A copy of the FY 2012 Proposed Budget was given to the Board members. Charlene Meadows reported the Board's fiscal year is October through September. The Board operates under a budget for the fiscal year and must submit an annual budget to the Texas Workforce Commission (TWC). The budget has been prepared in accordance with HB1 requirements and the notice of allocated funds received from TWC for fiscal year 2012. Funding for FY 12 is 1,937,414.24 less than the FY 2011 mid-year budget amendment. A narrative was included in the budget to explain actions taken to contain some line item costs. Charlene presented the major highlights in the budget cuts. The Board's budget has been decreased by 19.75%. Jim Wark made a motion to accept the Fiscal Year 2012 Budget as presented. John Slocomb seconded motion. Motion carried.

Any Time-Sensitive item(s) brought for action by the Executive Committee due to another committee's inability to meet and take action

None

Closed Session Pursuant to Government Code Section 551.074

- Discussion with Executive Director regarding Board Staffing for FY 2012

Open Session

- Action, if any, as a result of Closed Session- no action was taken.

With no further business, the meeting adjourned at 3:27 p.m.

Transcribed by:

Rita Fancher, Recording Secretary

Date: October 25, 2011

Approved by:

Garvey Jackson, Chair

Date: _____